



# LIYAN FACILITY MANAGEMENT PVT. LTD.

A hand is shown at the bottom, holding a glowing blue globe. The globe is composed of a network of blue lines and dots, representing a global network or data. The background is dark with some light streaks, suggesting a digital or technological environment.

**FACILITY  
MANAGEMENT**

**WE PROMISE TO DELIVER**

[www.liyanfacility.com](http://www.liyanfacility.com)

## ABOUT US

Liyan Facility Management Private Limited is proud to be the finest Facility Management service provider across Delhi NCR & PAN India. We are renowned for our proactive Facility Management services. As a certified and licensed service provider, we provide packaged solutions in our field of expertise. Our experts are comprehensively trained, employed to provide unrivaled services to keep your premises clean & safe. Liyan Facility Management Private Limited team have great experience in Facility Management Services including Mechanized Housekeeping, Security Services, Mechanical Sweeping, Facade Cleaning, Insurance Services Engineering, Pantry Horticulture, Pest Control, HR Compliance & Payroll Outsourcing & Other Allied Services in Corporates, Hospitals High Risk Buildings, shopping malls, Govt Sectors / PSU'S" when the need arises.

## SIMRAN SETH KATOCH

Founder Director Simran Seth Katoch, a qualified and successful Graduate & MBA professional having experience of more than 10 years in large Service industries. She has very good exposure to the working culture of the corporate sector and has sound knowledge of management of HR and other recourses.

Simran is key to massive growth envisaged at Liyan Facility Management and she is keen to take Liyan Facility Management to the next level of the corporate ladder. Her last assignment was with A2Z Group, and before that she was associated with BVG Group where she polished his service skills while working with the best name in the hospitality industry.

## R C KATOCH

Mr. R C Katoch is Graduate & MBA professional having experience of more than 15 years in the Services Industry & Customer Relationship Management. He is passionate about delivering the best possible quality service at the best possible cost. R C Katoch has worked with the best names in the hospitality industry like BVG Group, A2Z Group & SLV Group. His PAN India experience has enabled him to develop a strong understanding of client needs and provide services that are tailor-made to meet the client's requirements.

# FACILITY MANAGEMENT SERVICES



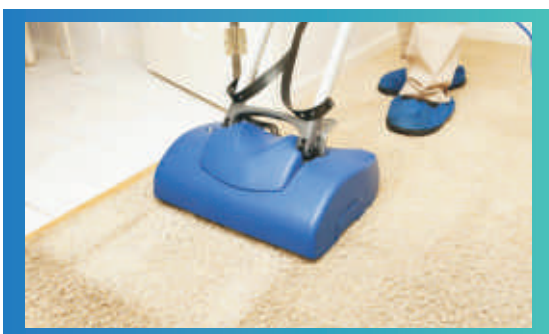
**HOUSEKEEPING & JANITORIAL SERVICES** We offer Housekeeping and Janitorial services that include cleaning of the customer premises which features cleaning of tabletops, window glasses, toilets, lobby, and passages of the premises throughout the day, vacuuming of carpet, removal and disposal of garbage, cleaning of the back entrance, fire exists, etc.

**CATERING & PANTRY SERVICES** Our well trained pantry boys are courteous and offer effective and polite catering services to clients. We understand the taste and requirements of clients and provide the workforce according to their requirements.



**PEST CONTROL SERVICES** We perform high quality pest control services to almost any site or object. Our trained staff can disinfect school classrooms, public transportation, retail shopping carts, fitness centers childcare centers and several other public areas.

**FLOOR POLISHING** Our floor polishing services include several customary processes for effective restoration of marble, limestone, linoleum, wood floors etc. Our technical experts use state of the art equipment to clean, polish and provide long-term protection to floors.



**CARPET SHAMPOOING & UPHOLSTERY CLEANING** To retrieve the tone and texture of carpets and upholstery of sofa and chairs, periodic shampooing is very essential. We have the expertise to do so by using environmentally friendly products.

## FLOOR POLISHING ELECTRO-MECHANICAL SERVICES

We provide customized engineering, utility, maintenance and operations services and complete solutions for:

- HVAC
- Transformers
- HT/ LT Panels, DG & UPS
- WTP, ST Pand RO
- Fire Alarms, Sprinklers & Hydrant Systems
- Plumbing and Carpentry
- Technical Audits



## SECURITY MANAGEMENT :

Liyan Facility Management provides a complete range of security services and solutions to meet clients' specific needs during corporate Events, Entertainment, product Launches, Fashion shows, Concerts, Sports Events, Trade Shows & Exhibitions, and Annual General Meetings.

## ELECTRONIC SECURITY SOLUTIONS:

The monitoring equipment could range from close protection weapons, escort vehicles, GPS, radio sets, night vision devices, surveillance cameras, bug and RF detection gear, doorframe handheld metal detectors, under vehicle surveillance system, baggage scanners, pepper spray, bulletproof jackets, bomb blankets, alarm systems, super zoom surveillance binoculars, bulletproof vehicles, vapor analyzers etc. Security for high-level events can include access control for perimeter and auditorium, crowd and parking control, explosive sweeps with canine patrol and executive protection.

## EXECUTIVE PROTECTION:

- Executive protection team having police/defense services background
- Expertise, experience and high level the integrity
- Detailed planning
- Executive communication backup
- Close coordination with law enforcement agencies
- Quick response capability
- Tracking facility for vehicles

## BUILDING MANAGEMENT SYSTEM:

Integrated Security, Facility and Maintenance Services



# HORTICULTURE & LANDSCAPE SERVICES



- HORTICULTURE & LANDSCAPE (Esthetic and Environment Friendly)
- Maintenance Services Includes:
  - Mowing
  - Pruning
  - Lawn Renovations
  - Aerating
  - Det hatching
  - Fertilization
  - Pesticide Applications
- Spring Clean-Ups
- Fall Clean-Ups
- Mulching
- Installation Services Include:
  - Planting & Designs
  - Water Gardens
  - Drainage
  - Outdoor Kitchens
  - Patios & Walks
  - Retaining Walls
  - Lawns



## HR COMPLIANCE, REGISTRATIONS, PAYROLL & STAFF OUTSOURCING.

### PAYROLL MANAGEMENT

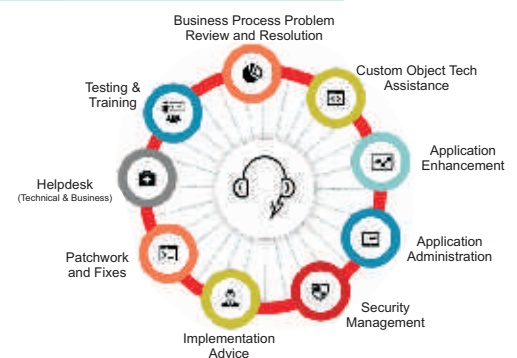
- Payroll Processing
- Statutory reports and Submissions

### STATUTORY COMPLIANCE SERVICES

- Uploading monthly PF ECR Statements
- Uploading monthly ESIC template on the portal.
- Preparation of monthly Professional Tax summary for filings as per Return/Challan format.
- Computation of TDS & preparation of Income Tax Summary Statement.
- Preparation of e-TDS returns on quarterly basis.
- Preparation of Form 16 & 12 for each employee on annual basis. Preparation of PF & ESI Registers

### STATUTORY REGISTRATIONS & RETURNS & AUDITS

We have all the registration which are applicable on us like.



# HR COMPLIANCE, REGISTRATIONS, PAYROLL & STAFF OUTSOURCING.



## REGISTRATIONS

PSAR Act registration (Pan India)  
Labour License & Returns under various Acts.  
Shop & Commercial Establishment  
PF & ESI Registration  
ISO certified  
GST Registration  
PAN / TAN/ LIN etc.



## STATUTORY COMPLIANCE OUTSOURCING

Compliance registers & records  
PF & ESI statutory records

## AUDIT

Internal Audits  
Labour Audits  
PF Audit  
ESI Audit

## TEMPORARY STAFFING

- We hire temporary resources and take selected resources on our payroll
- We also take on our payroll resources pre-identified by the clients
- Better Monitor at work sites.
- Trained manpower
- Qualified and scanned through series of the selection process
- Healthy relationship and shared responsibility.
- Administrative and compliances at our end.
- Statutory interface continuously values

**INTEGRITY & RELIABILITY:** The Quality of being honest & the ability to perform its required functions understated condition for specified period of time.

**CUSTOMER FOCUS:** We have close, open relationships with our customers that generate trust and we work in partnership for the mutual benefit of our organizations.

**BEST PEOPLE:** We always take care to employ the best people, develop their competence, provide opportunities and inspire them to live our values.

**SEAMLESSNESS:** Thinking and working to get her across functional groups, hierarchies, businesses and geographies. Leveraging diverse competencies and perspectives to garner the benefits of synergy while promoting organizational unity through sharing and collaborative efforts.

**TEAMWORK AND COLLABORATION:** We collaborate for the benefit of LFM as a whole. We collaborate across verticals and never miss a good idea that can better our company and its deliverables. In all team work is supreme and is always encouraged

- CAPTIVE MANPOWER
- PAN INDIA PRESENCE
- NON-UNIONIZED WORKFORCE
- HIGHEST RESPONSE LEVELS IN THE INDUSTRY
- ZERO LEGAL CASES
- BEST STATUTORY COMPLIANT COMPANY
- 100% SALARY THROUGH BANK TRANSFER
- BUSINESS CONTINUITY PLAN
- RISK ASSESSMENT FRAMEWORK



## OUR MISSION & VISION

Our Mission is to set new benchmarks in Operations and Delivery of Services that truly spell convenience for the Clients and the relationship is nourished in the spirit of Partnership and is mutually beneficial to both. Thus forging long-term relationships. We are focused to set the benchmarks in ethical practices and emerge as a fully compliant Company with internal and external customers. Our Endeavour will be to assimilate the best practices in industry and beyond.

## OUR CLIENTS

SHYAM LAL KISHAN LAL SHOWROOM

STAR GROUP OF HOTELS

INTERNATIONAL INN

HOTEL DELHI 37

SUBWAY

JKM INDUSTRY





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